



The
Treasury

Guarantee of Service

July 2016

How to Contact Us

NSW Treasury

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GPO Box 5469, Sydney, NSW 2001

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NSW Treasury, c/- Decipha Pty Ltd
Unit 2, 38-44 Doody Street
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Who we are

NSW Treasury was established in April 1824 and is the oldest continuing Government agency in Australia. It is a department within the meaning of [Schedule 1 of the Government Sector Employment Act 2013](#).

Treasury's main activities include:

- preparing the NSW State Budget and other periodic financial reports on behalf of the Treasurer and the government
- conducting research and providing advice to government on strategies to strengthen the state's finances and improve economic development
- reviewing and analysing agency expenditure and recommending potential efficiency improvements
- project managing major asset sale or lease transactions when required
- monitoring and advising on the efficiency and effectiveness of public sector commercial agencies
- assessing and monitoring major capital projects
- providing strategic advice to government on public and private sector industrial relations issues
- undertaking industrial relations education, compliance and enforcement activities
- administering two portable long service leave schemes.

The Secretary of NSW Treasury is the employer of the NSW Public Service for industrial purposes and is responsible for the central management of NSW public sector industrial relations functions.

As a Department in the NSW Public Sector, Treasury has administrative responsibility for the following entities:

- Long Service Corporation
- State Rail Authority Residual Holding Corporation
- Liability Management Ministerial Corporation
- Lotteries Assets Ministerial Holding Corporation
- Ports Assets Ministerial Holding Corporation
- Electricity Assets Ministerial Holding Corporation
- Electricity Transmission Ministerial Holding Corporation

The following entities fall within the Treasury cluster, but do not report to the Treasurer through Treasury itself:

- Treasury Corporation (TCorp)
- Long Service Corporation
- SAS Trustee Corporation
- Residual Business Management Corporation
- Port Newcastle, Port Botany and Port Kembla Lessor Companies (Pty Ltd)
- Cobbora Holding Company Pty Ltd
- Hunter Valley Training Company Pty Ltd

Treasury also administers the Crown Entity which manages assets, liabilities and transactions that cover matters relevant to the government as a whole rather than any individual agency.

The Treasury Leadership Team comprises the Secretary of Treasury, the four Deputy Secretaries, the Executive Director Industrial Relations, the Executive Director Corporate and the Executive Director Human Resources.

For more detail on Treasury's activities and its legislation, see [Treasury's Annual Report](#).

Primary legislation administered by Treasury

Treasury administers a large range of Acts and Regulations on behalf of the Treasurer and Minister for Industrial Relations.

The following Acts constitute the primary legislation which governs most of our core business:

- *Annual Reports Acts (Departments, 1985; Statutory Bodies, 1984).*
- *Fiscal Responsibility Act 2012*
- *Public Finance and Audit Act 1983*
- *Public Authorities (Financial Arrangements) Act 1987*
- *Industrial Relations Act 1996*
- *Government Sector Employment Act 2013 – Part 4 Division 6 falls within the administration of the Minister for Industrial Relations*
- *Long Service Corporation Act 2010*
- *Long Service Leave Act 1955*
- *Restart NSW Fund Act 2011*
- *Appropriation (Parliament) Act 2015*
- *Retail Trading Act 2010*
- *Building and Construction Industry Long Service Payments Act 1986*
- *Contract Cleaning Industry (Portable Long Service Leave Scheme) Act 2010*

Our commitment to our stakeholders

Our principal stakeholder is the Treasurer and Minister for Industrial Relations, representing the government of the day. Our policy focus takes into account an objective to increase the prosperity of the people of NSW.

We regularly interact with other government agencies and businesses to ensure that NSW has strong finances and a growing economy for the benefit of the community.

These efforts, and the results we achieve, are only possible because of the dedication of our staff. We therefore make specific commitments to each of these stakeholder groups below.

Commitment to the Treasurer

Treasury serves the government and the community through our main client – the Treasurer and Minister for Industrial Relations. Our commitment is:

- successful delivery of key priorities assigned to Treasury, and of any other initiatives or responsibilities assigned to the Treasurer and Minister for Industrial Relations by the Premier and/or Cabinet and delegated to Treasury
- provision of effective advice for the Treasurer's role as one of two shareholders who expect good performance from each of the NSW state owned corporations
- efficient and effective administration of Treasury and its related entities
- provision of accurate, relevant, professional and timely advice and information
- provision of advice on economic, fiscal and industrial relations strategies.

Commitment to other government agencies and businesses

Treasury works regularly with other central agencies, service delivery agencies, state owned corporations and other public trading enterprises. Partnering with these organisations enables us to:

- consult on and develop policy for the implementation of financial management and industrial relations reforms
- pursue the implementation of those reforms
- advise on and coordinate the annual State Budget and report on the outcomes
- identify and produce efficiency savings while maintaining an appropriate level of service

Our commitment is to treat these partners with openness and respect, to build trust and to share all the information required to achieve the expected results.

Commitment to the community

Treasury's corporate vision sets us to work towards enabling the Government to deliver on its promises to the people of NSW that the State will always be a great place to live and work. Our key commitment to the community is to provide quality advice to government and strong and transparent risk management designed to deliver such prosperity and to sustain it over time.

The *Government Information Public Access Act 2009* sets out the legislative requirements for information sharing and encourages agencies to be proactive in doing so.

Treasury provides this information through publications on the [Treasury website](#), through direct correspondence and in papers and speeches given by senior staff. We strive to ensure this information is up-to-date, accurate, comprehensive and available without undue delay.

The Industrial Relations Group which comprises NSW IR and the Long Service Corporation (LSC) delivers a variety of frontline advice and information services directly to citizens with respect to statutory industrial entitlements (long service leave in particular) and the administration of key components of the current industrial framework.

These regulatory functions have a high profile within the business community. Workplace advisors engage directly with the community and stakeholders through the provision of a comprehensive education program for small business operators and IR practitioners. Investigators provide advice to both employers and employees with respect to industrial entitlements, investigate complaints and undertake targeted industry compliance and enforcement activities

The Long Service Corporation administers portable long service leave schemes for the building and construction and contract cleaning industries. It provides helpline, face to face and online customer services, field advisory services, compliance activities and scheme education to over 350,000 workers and 32,000 employers across both industries.

Commitment to our staff

Treasury's core values of excellence in service, integrity, accountability and trust guide us in our work and inform our people strategies and commitment to staff.

The quality of our people and how well we utilise and support them is vitally important to our performance. It is the focus of our organisational development activities. We aim to attract, develop and retain quality people at all levels. One of our Treasury goals is to be sought after for the quality of our people and our advice and this involves creating and maintaining a working environment where our people can excel.

Excellence is facilitated through strong leadership, effective management and mutual respect. To attain excellence, Treasury is committed to providing staff with:

- job satisfaction, personal development and career opportunities
- a strong performance development system with appropriate recognition for good performance
- the opportunity to participate and contribute ideas
- diversity and inclusion, which regularly introduce new ideas and perspectives and which facilitates creative approaches.

Other key stakeholders include:

- The Parliament
- the Auditor-General and IPART
- credit rating agencies
- interest groups, media and industrial organisations
- the private sector.

Our commitment to these stakeholders is to provide information which is as accurate and timely as possible, and to interact with them guided by our corporate values of excellence, integrity, accountability and trust.

Your access to our information

For more information about your right to government information held by the NSW Treasury, see [right to information](#) on our website or the [Information and Privacy Commission](#).

Contacting us

If you need advice accessing our information, please contact us:

- telephone (02) 9228 4611
- email: gipa@treasury.nsw.gov.au
- write to the:

Manager Parliamentary Support & Information
Executive and Ministerial Services
NSW Treasury
GPO Box 5469
Sydney, NSW 2001

Complaints and feedback

If you have any complaints about our service, or you would like to suggest any improvements, please email contact@treasury.nsw.gov.au.

You can also contact the following:

- the [Ombudsman New South Wales](#) – responsible for investigating complaints of maladministration
Web: www.ombo.nsw.gov.au
Email: <mailto:nswombo@ombo.nsw.gov.au>
Tel: 1800 451 524 – Level 24, 580 George St, Sydney NSW 2000
- the [Independent Commission Against Corruption](#) – responsible for investigating and preventing corruption
Level 7, 255 Elizabeth Street, Sydney NSW 2000
Tel: 8281 5999 – Post to: GPO Box 500 Sydney NSW 2000
- the [New South Wales Auditor-General](#) – responsible for investigating complaints of serious and substantial waste of public money
Tel: 9275 7100 – Level 15, 1 Margaret Street, Sydney NSW 2000
- the [Information and Privacy Commissioner](#) – responsible for investigating breaches of the GIPA Act
Email - ipcinfo@ipc.nsw.gov.au
Tel: 1800 472 679 – Level 17, 201 Elizabeth Street Sydney 2000

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Last reviewed: June 2016
Originally published: April 2012